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Jennings County Drug and Alcohol Task Force

Grant Guidelines

- Grants will be given out once per calendar year.
- Grants available will not be limited to a set number, but rather limited by the amount of funds available.
- Twelve (12) copies of the application should be submitted by the deadline.
- To be eligible to receive grant funds recipients must be a member, in good standing, of the Jennings County Drug and Alcohol Task Force. A member is considered in good standing if he/she has attended at least three consecutive meetings and has filled out a membership form. A member is considered not in good standing if he/she has missed three consecutive meetings.
- Grant money will be allocated from the Drug Free Program and Drug Abuse Prevention Program funds in the County Budget.
- Funds will be divided into four (4) categories: Education & Prevention, Treatment & Intervention, Justice & Law Enforcement and Administrative. There can not be more than 25% of the total funds granted in the Administrative category. The available funds left after the Administrative costs have been removed will be allocated into the remaining 3 categories. However, there must be a minimum of 25% and a maximum of 50% of the total available funds granted in Education & Prevention, Treatment & Intervention, and Justice & Law Enforcement. If grant proposals received do not equal the minimum amount in the allotted category, then the remaining funds will go back into the general fund to be allocated the following year.
- Timeline for the Grant Cycle is as follows:
 - November: Grants advertised and application available.

An Evaluation detailing how funds from the current year's grant cycle were spent will be due at the November monthly meeting. Besides a written evaluation, recipients will be expected to give a short verbal summary of how the grant money was spent. Evaluations should include number served, demographics, specific details, etc.
 - December: Grants Applications will be due at the monthly meeting of the Jennings County Drug and Alcohol Task Force.
 - January: Grants will be reviewed at the monthly meeting of the Jennings County Drug and Alcohol Task Force. Applicants are encouraged to attend the meeting to present application to the board. Members will be asked to leave the room and abstain from voting on their own proposal, due to conflict of interest.
 - February: Recommendation of Grant Recipients will be presented to the County Commissioners and County Council. Upon their approval, funds will be available for recipients to pick up at the Auditors Office.
- Once a grant is received the recipient has until December of the current year to spend grant funds. Funds must be used for purposes stated on the original application. If any funds are not spent they must be returned to the Jennings County Drug and Alcohol Task Force.