

**JENNINGS COUNTY
DRUG & ALCOHOL
TASK FORCE**

CONFLICT OF INTEREST STATEMENT

Jennings County Drug & Alcohol Task Force (D&ATF) Board Members and Committee Members are knowledgeable and active in the Treatment, Justice and Prevention areas of substance abuse. Thus, conflicts of interest and appearances of conflicts of interest are natural. To ensure that evaluation and other decision making processes are free from each such conflicts and appearances of conflicts, Jennings County D&ATF requires full disclosure of all affiliations whenever an affiliation with an applicant organization exists. To this end, the following procedures shall be complied with:

1. Each Board Member shall submit to the D&ATF Board a statement disclosing (i) all affiliation with organization eligible for D&ATF support and (ii) any relationship by blood or marriage with an individual applicant for a direct grant. Each Board Member shall file this statement during the annual planning process, prior to any grant decision making by the D&ATF Board. The form of the statement shall be determined and supplied by the D&ATF Board of Directors, and it shall be the responsibility of each Board Member to keep his or her statement current. All statements shall be kept as part of the D&ATF Board records and shall be open to public inspection.
2. An affiliation is deemed to exist if a Board Member (or any member of his or her immediate family) is associated with an eligible organization or its auxiliary or other support group as:
 - a. A director, trustee, officer or employee;
 - b. A fundraiser or financial advisor;
 - c. An independent contractor who has received fees or payments from the organization within the year preceding the filing of the affiliation statement or any amendment thereto;
 - d. A contributor, directly or through an entity which he or she controls, of an amount with is more than five percent of the organization's annual budget for its fiscal year ending within the year preceding the filing of the affiliation statement or any amendment thereto and which is more than \$1,000.00; or
 - e. The holder of any position or interest which would preclude or appear to preclude fair and objective evaluation of any grant request.
3. "Immediate family" is defined as including the spouse and any child living at home.
4. Board Members who declare a conflict of interest with a particular grant application are excused from the meeting room during the evaluation of that application.

CONFLICT OF INTEREST STATEMENT

(Please print or type)

Your Name _____

I have reviewed the Jennings County Drug & Alcohol Task Forces “Conflict of Interest Statement” and find that:

(check one)

_____ I have no conflicts or appearances of conflict of interest.

_____ I have conflicts or appearances of conflict of interest as follows:

Name of applicant

Conflict

Signed _____

Date _____

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